

Operational Executive Decision-Making Form

Guidance

This form should be used to record operational decisions taken by officers.

Operational decisions are defined as those which:

1. have a value below £150,000
2. are taken within agreed policies and budgets.

When defining the financial value of a decision the following principles apply:

1. the financial value of a decision should reflect the total committed financial impact of that decision to the Council, for example, the full cost of a contract over its lifespan rather than the cost per year
2. decisions incurring savings, income (including income from grants), loss of income and expenditure all fall within the definition of financial impact.

Governance Services can provide advice if you are unsure whether your decision is operational.

Please refer to Decision Making Guidance, available on the intranet, for information on how to fill out this form.

Signatures should not be added to this form but it is your responsibility to obtain explicit approval for the decision from the decision maker (usually your Corporate Director).

Publication and Implementation of the Decision

Once complete you must send a copy of this form to constitutional.services@nottinghamcity.gov.uk for publication on the Council's website. If there is a valid reason why any of the information cannot be published please attach it as an exempt appendix. In exceptional circumstances, the whole decision may be exempt from publication. If this is the case, please make this clear on the form. The title of the decision will still be published.

Operational officer decisions are not subject to call-in. Therefore, decisions should be completed and submitted to Governance Services before they are implemented but do not have to be published before implementation.

Operational decisions with a value below £25,000 do not require this form to be completed.

Decisions usually taken by Portfolio Holders

Where specifically delegated, officers can take decisions that would usually be taken by Portfolio Holders, Executive Committees or the Leader. These decisions cannot be recorded on this form. They should be recorded on the electronic Delegated Decisions System and are subject to publication and call-in.

Procurement

Where the decision involves the procurement of goods or services from a third party you must follow the Council's agreed procurement procedures, including arrangements for exemptions from those procedures. Please contact the procurement team for advice.

Operational Decision Record

Publication Date 31/08/2022	Decision Reference Number 4705
Decision Title	
Award of public health grant funding to Nottingham Financial Resilience Partnership to support financial wellbeing	
Decision Value	
£110,000	
Revenue or Capital Spend?	
Revenue	
Department	
Public Health, People	
Contact Officer (Name, job title, and contact details)	
Helen Johnston, Consultant in Public Health, helen.johnston@nottinghamcity.gov.uk	
Decision Taken	
To make a grant award of £110,000 to Nottingham Financial Resilience Partnership (FRP) to increase its capacity to support the delivery of the financial wellbeing priority within the Joint Health and Wellbeing Strategy (JHWS) for Nottingham (2022-2025) by providing programme management support.	
Reasons for Decision and Background Information	
<p>The Joint Health and Wellbeing Strategy for Nottingham (JHWS) 2022-25 has four priorities:</p> <ul style="list-style-type: none">a. Tackling severe multiple disadvantage;b. Eating and moving for good health;c. Smoking and tobacco control, andd. Financial wellbeing. <p>The Nottingham City Place Based Partnership (PBP) has the responsibility for driving the delivery of the JHWS, with strategic oversight maintained by the Health and Wellbeing Board.</p> <p>This report focuses on the Financial Wellbeing priority which is an emerging programme that seeks to build on the work of the Nottingham Financial Resilience Partnership.</p> <p>The ambition of the programme is to improve financial wellbeing which means that citizens are able to meet all their current commitments and needs comfortably and have the financial resilience to maintain this in the future.</p> <p>Nottingham Financial Resilience Partnership is a multi-agency partnership of organisations within Nottingham that support residents to achieve long-term financial wellbeing and resilience. Its work focusses on tackling debt, low income, access to banking, tackling high</p>	

cost credit and improving access to more affordable credit, supporting saving, financial education and financial capability. Additionally, Nottingham FRP works with organisations tackling food and fuel poverty.

There is a congruence between the objectives of the JWHS and those of NFRP. JWHS recognises the need to complement rather than duplicate existing activity as well as the importance of partnership working. For this reason it has been agreed that the Nottingham FRP will provide the 'programme management' for the JWHS priority, with Year 1 activity building on their existing 2022/23 Action Plan.

The Delivery Plan for the JWHS financial wellbeing priority recognises that in order to fulfil this role the FRP requires additional funding to secure required levels of staffing resource. The Plan identifies a gap in relation to partnership co-ordination (from end of November 2023) and administrative support.

Grant funding of £110,000 will be awarded for the remaining duration of the current JWHS (that is until end of March 2025) and will be profiled as set out below. The aim of this funding is to improve the capacity and resilience of the Partnership to further support joint working in pursuit of the common objective of improving financial wellbeing/resilience in Nottingham.

The grant funding allocation has been factored in to the public health budget, and will be fully funded from the ring-fenced annual public health grant.

A grant agreement will be in place between Public Health, Nottingham City Council and Nottingham Financial Resilience Partnership setting out the purpose for which the funding has been provided and the conditions attached.

2022/23	£22,000
2023/24	£44,000
2024/25	£44,000
TOTAL	£110,000

Other Options Considered and why these were rejected

1. To deliver the Service inhouse REJECTED: This approach has been taken for other JWHS priorities but was not considered the most appropriate course of action for the financial wellbeing priority. This is in recognition of the strength of the existing dedicated partnership, and the need to build on to rather than replace existing plans. Working with a delivery partner that is already established and pooling together the resources available within the City would provide the City with value for money.
2. To undertake a competitive market exercise REJECTED: As the only existing partnership operating in Nottingham with the sole and primary purpose of improving financial resilience/wellbeing the Finance Resilience Partnership is uniquely placed to provide programme management support to this JWHS priority. The existing Partnership, and as such the individual providers and organisations that make up the partnership, will form the project team for this priority. It would not provide value for money to bring in another organisation to deliver the co-ordinating and strategic function given the strength of the existing partnership.
3. To do nothing – this option was rejected as it would significantly risk the successful delivery of the statutory Joint Health and Wellbeing Strategy for Nottingham. The priorities with the Strategy have been collectively agreed as the things which if tackled will make a significant positive impact on reducing health and wellbeing outcomes and reducing health inequalities in Nottingham.

Reasons why this decision is classified as operational

Value of decision is less than £150,000 and is within previously agreed policy (i.e Joint Health and Wellbeing Strategy for Nottingham 2022-2025)

Additional Information

The Joint Health and Wellbeing Strategy for Nottingham (2022-2025) can be accessed at www.healthynottingham.gov.uk

Procurement

This decision relates to the award of grant funding therefore has no procurement implications.

Jo Pettifor, Category Manager – Strategy and People, 11th August 2022

Legal

Following the end of EU-Exit transitional arrangements on state aid, the granting of public subsidies is now regulated by the Trade and Cooperation Agreement 2021.

Importantly, the “de minimis” threshold has been raised to £340,000 over a three-year period.

It is understood that further guidance on subsidy control is due to be issued by central government, and it will be important to ensure that these subsidy control rules are understood and followed during the duration of the agreement.

You should consider:

- obtaining and recording advice if necessary from legal, finance or other colleagues
- informing relevant ward councillors if a decision particularly affects their ward
- whether an EIA, DPIA, Carbon Impact assessment or consultation exercise is required for this decision
- for capital spend, confirmation that the decision has been through the appropriate capital approval processes
- referring to any related previous decisions
- risks of the decision and any mitigation of those risks
- if the decision is approving capital spend, please include confirmation that the Chief Finance Officer has agreed to it.

Decision Maker (Name and Job Title)

Lucy Hubber, Director of Public Health

Scheme of Delegation Reference Number

16

Date Decision Taken

25/08/2022

